

Field Rental Policies

Baseball/Softball



1. All field rentals must be scheduled through the main office of the Parks & Recreation Department. An application must be submitted indicating which fields are sought to be rented and the dates thereof. A contract must be signed at least one week prior to usage. No rental expectation exists until the contract is fully executed.
 - A. A full proposed schedule of dates, fields, and times must be submitted with the application.
 - B. Any changes or adjustments from the original rental schedule require a minimum of **three days' notice.**
 - C. All Baseball & Softball fields will be unavailable for rent one weekend a month for recovery and maintenance. The Parks & Recreation Department will determine which weekend that will be.
 - D. It is the responsibility of the renter to make sure all participants, coaches, & spectators are aware that there are no animals, scooters, etc. allowed in the parks. Failure to comply will result in immediate cancelation of rental agreement.
2. Pre-payment may be required. Payment is due with the execution of the contract. (Renter will be notified of payment requirement)
3. Renter must have and provide proof of a current \$3,000,000 per occurrence liability insurance policy for each rental. Spanish Fork City is to be named as an additional insured.
4. Nebo School District sponsored teams are rent free through the joint facility use agreement between Nebo School District and Spanish Fork City, but must make a request for fields and submit a schedule.
5. The Parks & Recreation department may refuse rental for reasons which include, but are not limited to; non-payment, abuse of facilities, turf conditions, sportsmanship issues, lack of supervision, violating policy, etc.
6. Dates of possible rental will be determined by Spanish Fork Parks & Recreation. In cases of inclement weather, the Parks & Recreation Department may cancel

rental dates and the agreement. This will be done at the sole discretion of the Parks & Recreation Department. No Sunday rentals are allowed!

7. Alcoholic beverages, drugs, and tobacco products of all kinds, including e-cigarettes, are prohibited at all Parks & Recreation facilities.
8. All games must end by 10:45 pm. All lights will be turned off at 11:00 p.m. Games may not begin before 10:00 a.m.
9. Weather may dictate usage of fields. The Parks & Recreation Department will not allow fields to be played on that are not in a safe playable condition. The decision of whether or not fields are in a safe playing condition rests solely with the Parks & Recreation Department. Rescheduling may take place or rental money will be refunded if necessary. *Once fields are evaluated and found unplayable, the whole day will be canceled. Games will not be delayed.*
10. No outside concessions or merchandise is allowed to be sold on city facilities. 1st violation - \$500 fine; 2nd violation - Spanish Fork City will cancel the lease agreement.
11. Field sizes and prices are set and are not negotiable. No painting, marking, or altering of fields in any way is allowed. The Parks & Recreation Department does not allow any outside entity to bring equipment or access city equipment to prepare or work on the fields. (Including but not limited to painting, chalking, grooming etc.) 1st violation- \$500 fine; 2nd violation- Spanish Fork City will cancel the lease agreement.
12. Only 4 games per day for both League and Tournament rentals will be allowed on the following fields: JC field, Kiwanis field, Fireman field, Pony field, Nelson field & Field 8. Nelson and Field 8 will NOT be available for any league play. Any violation- \$500 fine.
13. Spanish Fork City & Nebo School District sponsored programs will always have first and second priority for scheduling fields & surrounding facilities.
14. Lights for baseball/softball fields will be an additional \$25.00 per hour.
15. Field rentals will begin mid-April and conclude the last day of September, dependent on weather and field availability.
16. Individual field rentals for games earlier in the spring may be approved by staff, dependent on weather and field availability.
17. Renters are responsible to keep and help enforce park rules. No dogs or animals are allowed in Parks. No hitting balls into fences; no scooters or bikes allowed in park. All posted park rules are to be followed. Rules are posted at all parks. Renters will be responsible for any damages done to the facility(s) during rentals

and will pay for or repair all such damages. Any damage will void the rental contract.

18. Spanish Fork City is not responsible for any lost or damaged items.

Rental Facilities and Fees

Russell Swenson Ball Park:

JC field, Kiwanis field, Fireman field, Pony field, Rotary field, East Park.

1. An \$100.00 per day rental fee for each field scheduled. This fee includes one field prep at the beginning of the day. Rental will cover daylight hours, no lights
2. Fields may be rented for two hour blocks at a \$50.00 per block rate.
3. Additional preps may be scheduled at \$30.00 each prep per field.
4. Fireman field will only support 50 foot mound and 70 foot bases.

Nelson Field:

1. A \$150.00 per day rental fee. This fee includes one field prep at the beginning of the day. Rental will cover daylight hours, no lights.
2. Fields may be rented for two hour blocks at a \$75.00 per block rate.
3. Additional preps may be scheduled at \$40.00 each prep.
4. 14 and under games are not allowed to rent or play on this field.
5. Nelson is not available for any league play.

Sports Park:

East Complex Fields 1, 2, 3 and 4, West Complex Fields 5, 6 and 7.

1. A \$100.00 per day rental fee for each field scheduled. This fee includes one field prep at the beginning of the day. Rental will cover daylight hours, no lights.
2. Fields may be rented for two hour blocks at a \$50.00 per block rate.
3. Additional preps may be scheduled at \$30.00 each prep per field.

West Complex Field #8

1. A \$150.00 per day rental fee. This fee includes one field prep at the beginning of the day. Rental will cover daylight hours, no lights.

2. Fields may be rented for two hour blocks at a \$75.00 per block rate.
3. Additional preps may be scheduled at \$40.00 each prep.
4. 14 and under games are not allowed to rent or play on this field.
5. Field 8 is not available for any league play.

PLEASE HELP KEEP THE AREA CLEAN!